

# **UNT Jazz Singers (Vocalists)**

## **(MULB 1820.501)**

Attendance and Grading Policies

Spring 2017

T/Th 12:30 – 1:50 p.m., Rm. 263

M 12 – 12:50 p.m., Rm. 262

F 1-1:50, Rm. 288

Jennifer Barnes, Director

Office: MU 346

Cell Phone: (661) 713-0260

Please use this number for “day of” communication, i.e., “I’m running late”, “I’m sick”

E-mail: [jennifer.barnes@unt.edu](mailto:jennifer.barnes@unt.edu) - use for any action requests, etc.

Anna Jalkéus, Graduate Teaching Assistant

## **PERFORMANCES & OTHER OBLIGATORY DATES**

Tuesday, March 7

9 p.m. – midnight (call time 7:45 p.m.)

Third Street, Jazz Singers and Vocal Combos performing at the Syndicate

Friday, March 24

12 – 12:50 p.m. (call time 11:30 a.m.)

Lunchtime set at the Syndicate

Thursday, April 20

6 p.m. – 10 p.m.

Rehearsal with Sara Gazarek and Josh Nelson

Friday, April 21

11 a.m. – 5 p.m.

Spring Concert Load-In/Sound Check/Dress Rehearsal – Voertman Hall

Friday, April 21 & Saturday, April 22

8 p.m. (6:45 p.m. call time)

UNT Jazz Singers Spring Concerts with Sara Gazarek & Josh Nelson (Voertman)

Sunday, April 30

Approximately noon – 4:30 p.m.

All vocal jazz ensembles and selected soloists perform at Denton Arts & Jazz

Recording sessions are being scheduled at Crystal Clear Studios now, and dates will be announced shortly.

Other dates may be added to the calendar at a later date. Ensemble members must do whatever is necessary to make themselves available for any such performance or event, provided that 4 weeks notice or more is given.

**NOTE:** No use of cell phones is allowed during ANY PART OF REHEARSAL. You should enter the rehearsal space with your phone turned OFF or SILENT and put away until you leave the rehearsal room. Exceptions must be approved.

### **ATTENDANCE POLICY**

1. Unexcused absences are not permitted. If you are not feeling well, you will be expected to attend rehearsal and "sit out" unless you are not attending any other class or rehearsal, in which case see below.
2. Absences will only be considered excused if they have been cleared in advance, or if you have notified me **before** 10 a.m. that day (if you're that sick, you know it by then!). "Notifying me" means that you must speak with me **directly** (do not ask another student to tell me!) either in person, by phone, or, only if either of those ways are unsuccessful, by e-mail. Repeated illness-related absences will require doctor's verification.
3. Medical or family emergencies will be considered according to University policies.
4. Tardiness is not tolerated. Two tardies will equal one unexcused absence.

### **GRADING POLICY**

Grades are earned according to the following criteria:

1. Attendance at all rehearsals and performances
2. Completion of music learning & memorization assignments, including individual part checks in my office (with advance notice)
3. Contributing to the ensemble with a cooperative, positive attitude

### **EXPENDITURES**

1. All ensemble members will have a music folder provided to them at the first rehearsal for which they are responsible for the duration of their time in the ensemble. If the folder is lost or damaged, the student will purchase a replacement folder for the cost of \$30.
2. All ensemble members will be required to have in their possession some type of recording device for the purpose of recording parts and/or accompaniment of the music which is being learned in the ensemble.
3. All ensemble members will be required to comply with the agreed upon performance attire, which will be discussed in a timely manner prior to a performance. In order to do this, students may be required to obtain clothing not in their possession, either by purchase or borrowing.

1. **Office of Disability Accommodation**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to

faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

2. **Financial Aid Satisfactory Academic Progress (Undergraduates)**

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

3. If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

4. **Financial Aid Satisfactory Academic Progress (Graduates)**

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

5. If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

6. **Academic Integrity**

Academic Integrity is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with the University Policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of “F” in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at: <http://vpaa.unt.edu/academic-integrity.htm>.

7. **Student Behavior in the Classroom**

Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student’s conduct violated the Code of Student Conduct. The university’s expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at: [www.unt.edu/csrr](http://www.unt.edu/csrr).